



POLITECHNIKA WARSZAWSKA



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Warsaw University of Technology, Faculty of Physics (Politechnika Warszawska, Wydział Fizyki)	PL WARSZAW02	The Faculty Coordinator: Dr Sławomir Ertman Physics Building, room 8a, erasmus@if.pw.edu.pl tel. +48 22 234 51 82 00-662 Warszawa, ul. Koszykowa 75	http://fizyka.pw.edu.pl http://if.pw.edu.pl/~erasmus http://www.fizyka.pw.edu.pl/index.php?option=com_facultyinfo&Itemid=186
Institutional Erasmus Coordinator Attention: Mrs Bożena Snopińska is WUT's Main Erasmus Coordinator not the Faculty Coordinator	PL WARSZAW02	Bożena Snopińska, Main Erasmus Coordinator Warsaw Univ. of Technology ul. Noakowskiego 18/20 00-668 Warszawa tel.: +48 22 234 7404 fax.: +48 22 629 8009	https://www.cwm.pw.edu.pl/index.php?option=com_programy_educacyjne&Itemid=erasmus

UNIVERSITE DU MAINE	FR LEMANS01	Mrs. Catherine PAINEAU Central management of the ERASMUS+ program Contact person for Erasmus + partners Service des Relations Internationales Maison de l'Université Avenue Olivier Messiaen 72085 LE MANS cedex 9 France Phone: +33 (0)2 43 83 30 05 - Fax: +33 (0) 2 43 83 35 30 - Email: ri@univ-lemans.fr	http://www.univ-lemans.fr http://www.univ-lemans.fr/fr/formation/l_of_fre_de_formation.html
---------------------	----------------	---	--

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
FR LEMANS01	PL WARSZAW02	0533	Physics	1 st , 2 nd and 3 rd cycle	2/20
PL WARSZAW02	FR LEMANS01	0533	Physics	1 st , 2 nd and 3 rd cycle	2/20

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
FR LEMANS01	PL WARSZAW02	0533	Physics	1 x 5 days = 5 days	1 x 5 days = 5 days
PL WARSZAW02	FR LEMANS01	0533	Physics	1 x 5 days = 5 days	1 x 5 days = 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
FR LEMANS01	0533 Physics	French	English	B2	B2
PL WARSZAW02	0533 Physics	Polish	English	B2	B2

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

FR LEMANS01: Note: Courses taught in English are not available in all fields of study. For further information, please refer to our course catalogue.

We strongly advise incoming exchange students to attend our "**Campus d'accueil**" (intensive French courses) in the beginning of September.

Le Mans University – Université du Maine has the infrastructure to welcome students and staff with disabilities. [http://www.univ-lemans.fr/resources/FORMATION/pdf/SUIO-BAIP/Livret_RelaisHandicap .pdf](http://www.univ-lemans.fr/resources/FORMATION/pdf/SUIO-BAIP/Livret_RelaisHandicap.pdf)

PL WARSZAW02: Application forms for incoming students will be available at the following website: <http://if.pw.edu.pl/~erasmus>

At the date of signing the agreement, Warsaw University of Technology, Faculty of Physics has limited infrastructure to welcome students and staff with physical disabilities: each case will be analysed individually.

The Faculty of Physics WUT at the date of signing the agreement has no regular teaching program in English; however selected lectures are regularly given in English. Moreover each year a few visiting professors are giving special lectures in English. For English speaking incoming students an individual teaching program will be arranged. A full master programme is scheduled to start at 2015 (specialization: photonics).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
FR LEMANS01	May 30th	November 15th
PL WARSZAW02	May 30-th	November, 30th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **2** weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The present contract may be modified by either party in agreement with the other party. The parties agree to solve in a friendly manner any controversy arising from the interpretation of the present agreement. In the event of unilateral termination, a notice of at least one academic year should be given to the other party. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

In the event that notice of termination of the agreement is given, students who have already been selected and accepted for the exchange programme may still participate. Notwithstanding the termination of the agreement, each institution agrees that it will continue to fulfil its responsibilities to exchange students already registered at their institution until the completion of their particular exchange period.

F. Information

1. Grading systems of the institutions

PL-WARSZAW02:

Grades at the Faculty of Physics, Warsaw University of Technology:

Local grade	ECTS Grade	Definition
5.0	A	Very good
4.5	B	Above good
4.0	C	Good
3.5	D	Fairly good
3.0	E	Satisfactory
2.0	F	Fail

Exchange students have to take 30 credits ECTS per semester or 60 credits ECTS for the year.

FR LEMANS01:

Grading system of Université du Maine

20	<i>Maximum</i>	Maximum
18<19,99	<i>Excellent</i>	Excellent
16<17,99	<i>Très bien</i>	Very good
14<15,99	<i>Bien</i>	Good
12<13,99	<i>Assez bien</i>	Satisfactory
10<11,99	<i>Passable</i>	Sufficient
0<9,9	<i>Ajourné</i>	Fail

Le Mans University (Université du Maine) uses the ECTS system, each admission in each course allows the acquisition of a certain number of credits. The number of credits is defined in the exchange student's learning agreement (usually 30 ects per semester). The grading system goes from 0<20 (maximum). A mark between 0 >9,99 ("fail") does not provide the student with any credit (please see above).

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
FR LEMANS01	Mrs. Andréa ISAMBOURG Contact person for incoming students/staff Phone: +33 (0)2 43 83 30 56 - Fax: +33 (0) 2 43 83 35 30 - Email: ri-bae@univ-lemans.fr	http://www.univ-lemans.fr/fr/international/venir/je_participe.html
PL WARSZAW02	erasums@if.pw.edu.pl +48 22 234 5182	http://www.msz.gov.pl/en/travel_to_poland/visa/visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL WARSZAW02	Central Office of the National Health Found - the International Affairs Office ul. Grójecka 186, 02-390 Warszawa, Poland tel.+48 22 572 6268 fax: +48 22 572 6319 email: ca17@nfz.gov.pl	https://www.ekuz.nfz.gov.pl/en/info_dla_uprawnionych_z_innych/general-information-concerning-access-health-care-during-temporary-st
FR LEMANS01	Mrs. Andréa ISAMBOURG Contact person for incoming students/staff Phone: +33 (0)2 43 83 30 56 - Fax: +33 (0) 2 43 83 35 30 - Email: ri-bae@univ-lemans.fr	http://www.univ-lemans.fr/fr/international/venir/je_participe.html

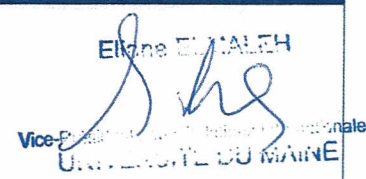
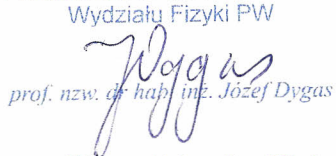
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
FR LEMANS01	<p>Mrs. Andréa ISAMBOURG</p> <p>Contact person for incoming students/staff</p> <p>Phone: +33 (0)2 43 83 30 56 - Fax: +33 (0) 2 43 83 35 30 - Email: ri-bae@univ-lemans.fr</p>	<p>http://www.univ-lemans.fr/fr/international/venir/je_participe.html</p>
PL WARSZAW02	<p>Student's dormitories:</p> <p>seks@samorzad.pw.edu.pl</p>	<p>https://kwaterunek.ssp.w.pl</p>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹ and stamp
FR LEMANS01	<p>Eliane ELMALEH</p> <p>Vice –Présidente chargée des Relations Internationales</p>	24-02-14	 <p>Eliane ELMALEH Vice-Présidente chargée des Relations Internationales UNIVERSITÉ DU MAINE</p>
PL WARSZAW02	<p>Prof. dr hab Mirosław Karpierz</p> <p>Dean of the Faculty of Physics</p>	21 LUT. 2014	<p>PRODZIEKAN ds. NAUCZANIA Wydziału Fizyki PW</p>  <p>prof. nzw. dr hab. inż. Józef Dygas</p>

Warsaw University of Technology
Faculty of Physics
Koszykowa 75, 00-662 Warsaw, Poland
Tel. 48 (22) 629-61-24, Fax: 48(22) 628-21-71

-1-

¹ Scanned signatures are accepted